<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description of Records Series (from Inventory Form)</th>
<th>Authorized Retention Period &amp; Instructions</th>
</tr>
</thead>
</table>
| 9.      | This is an amendment to 2228 Provider Enrollment and Compliance Unit Provider Enrollment Records  
|         | a. Enrollment Records  
|         | b. Reenrollment Records  
|         | c. Revalidation Records  
|         | Retain for six (6) years, and then destroy, with the following exception:  
|         | If records are scanned, scan to Maryland State Archives standards, and then destroy paper originals. Retain scans for six (6) years, and then destroy.  

**APPROVED BY:** (MDH Official)  
**DATE:** 11/9/18  
**SIGNATURE:** [Signature]  
**NAME/TITLE:** Susan Tucker, Executive Director

**AUTHORIZED BY:** (MD STATE ARCHIVES)  
**DATE:** 1-30-18  
**SIGNATURE:** [Signature]  
**NAME/TITLE:** Timothy D. Baker, STATE ARCHIVIST